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organization members, but the event did not incur a loss. Also, his assessment takes into account the vast amount of work involved in reorienting the Labor Day event from a picnic to a party.

Sunday brunches and bowling nights have been popular Second Sunday events. The most recent bowling event was a fun time but suffered from the lack of a participant's sign up sheet at the last Second Sunday meeting. Overall, Terry has observed that summer events seem to have a greater turnout.

The ideas for the activity committee's events were fueled by the membership survey distributed at the beginning of the year. The Sunday brunches and bowling nights were the highest rated events. Skating and the Where The Boys Are party were not rated as highly. Survey results also indicated an interest in theater outings, but such an event has not yet been planned. However, Terry noted that two theater tickets will be raffled off at the White Party this month.

Co-coordinator Decision Authority

According to Terry, the steering committee makes final decision on any recurring event or organization commitment. It is up to the committee coordinators to assess the magnitude of options that arise as they conduct their committee's business and decide whether a decision must be made by the entire steering committee body. For example, as Terry goes through the process of planning events at Club Fusion with Raymond Carter, he evaluates the scope of the arrangement. Recurring events like the monthly Second Friday fundraisers are presented to and decided upon by the entire steering committee. Other more simple and singular events are a judgement call by the coordinator. [Note: The lack of concrete decision-making thresholds leaves the organization open to potential liability, particularly if committee business is not effectively communicated to the entire steering committee.]

Typically, committee business has been presented orally at the monthly steering committee meetings; however, Terry explained that future reporting will be in written format. Also, the results or minutes of committee meetings will be recorded and forwarded to the secretary for dissemination and archive. Terry expressed an appreciation for a more formalized structure to taking and sharing meeting minutes.

Goals

Terry described himself as a very outspoken proponent of Second Sunday particularly in response to outsider's observations that the group is more talk than action and very cliquish and classist. He hopes that the organization strives for more healthy communication channels and increased accountability among those who commit to carrying out tasks. Although he views improved communication as a goal, Terry also felt as though a recent steering committee meeting addressing communication strategies was unnecessary. Specifically for the activities committee, Terry envisions more planned monthly events that are publicized and supported by the African-American gay community beyond the Second Sunday membership. In addition, Terry

shared Drevan's idea of free Second Sunday admission coupons as a publicity, outreach, and recruiting mechanism. Terry made special note of the adjustments involved in having a public relations committee again. He plans to meet with Darrol DeAndre shortly to communicate the activity committee's PR needs. The Second Sunday master calendar will also be a help in this area.

Terry also stressed that he is deeply committed to Second Sunday because it is for and about gay men of African descent. In his opinion, majority-supported organizations already have the resources that we are trying to nurture and develop within our own community. For example, Terry not only is in support of the Second Sunday spin-off groups (i.e., Over 40 and My Brother's Keeper), but he was in complete agreement that the coordinators of those programs should have steering committee voting authority.

Personal Story

Terry came to Atlanta about 2 years ago with a job at Wachovia bank after many recurring visits. He knew Ulester, Kevin, and Derrick in Michigan. He was attending Second Sunday meetings during his visits, so it was natural to get involved once he moved here. Kevin encouraged him to work on the activities committee because he knew of Terry's social planning abilities in Michigan. Initially, Terry worked on the committee when Keith Warwick was co-coordinator. Keith resigned and Terry continued to head the committee. Eventually, he got Drevan on board and soon Drevan was the committee's other coordinator. He attributes the installation of a co-coordinator for making his responsibilities manageable.
□

Record of Discussion
With Terry Hooks K.A. Johnson
Re: Second Sunday's Activity Committee □date \@ "M/d/yy"□6/7/98□
□

□□□

SECOND SUNDAY TOPICS COMMITTEE MEETING MINUTES

April 14, 1998

Present:	Kevin E. Bynes	Absent:	Badili
	Tony Daniels		Damon J. Murphy
	Craig Johnson		Victor Stewart
	Freddie Johnson		James Stuckey
	Gerone Lockhart		Keiron Williams
	Robert Mathis		Troy Williams
	Michael Morgan		
	Darryl Moch		
	Roger Sneed		

The meeting was held at the Lambda Center and started at 7:45 P.M.

February's and March's Minutes

Will be approved at the next meeting.

April's Second Sunday Meeting

The committee agreed that the presentation was effective in communicating the need for spirituality. Members gave the following feedback:

- The presenters all presented in one area;
- Each presentation needed to be limited;
- Members loved the topic and liked the general discussion;
- The presentation was cerebral and at times boring;
- More time for discussion was needed;
- Too focussed on religion versus spirituality.

Recommendations: None.

Presentation for May's Second Sunday Meeting

Craig presented an outline which the committee supported consisting of the following points:

1. What is the definition of family?
2. Exploration of whom makes up a family.

Recommendation: The Committee suggested that Craig focus his outline more. Freddie and Tony volunteered to help him do this.

Decision: Group voted to support Craig by getting to the meeting early.

Coordinators Business

Facilitating.	Robert suggested that facilitator's: 1) check with people before selecting them during a meeting; 2) increase participation; 3) get from behind the podium; 4) notice when the audience gets restless; and 5) summarize.
F/U Temp.	The Steering Committee will follow-up with coordinating the room arrangements for the general meeting.
Microphone.	The Steering Committee will not be able to address this until after a treasurer is elected.
Outline.	Robert suggested that the committee seriously consider a standard outline for facilitators presenting topics outlines to the Committee. The Committee agreed to look at this in June '98.

Committee Business

Facilitators' Training.	This was held April 4, 1998 from 2-5 P.M. at the Lambda Center with positive results. The next training will be in June 1998.
Expenses.	Coordinators must approve any expenses related to this committee.
Microphone System.	Tabled until the S.C. elects a treasurer.
June topic.	Tony will facilitate part 2 of building community.
July topic.	The Committee voted to have Craig facilitate the subject of sexual practices.
August topic.	The Committee voted to have Stacey facilitate the subject of Youth.
September topic.	The Committee voted that this subject will be bisexuality and will need to select a facilitator.
October topic.	The Committee voted to have Robert facilitate the subject of mental health.
Policy and procedures.	The Committee voted to have Tony and Robert work on a draft for next meeting.
Table duty.	The Committee agreed to have a representative man the table during general meetings. Michael agreed to take the first watch.
Topic Outline.	Will discuss this at the June meeting.

Future Business

Secretary.	Robert will continue to take the minutes until the Committee gets larger.
Thank You Notes.	This will be discussed at the July meeting.
Transgendered F/U.	This will be discussed at the July meeting.
Flyers.	Still committed to having this turned in on time by the June meeting.
Microphone System.	Tabled until the S.C. elects a treasurer.
Next Facilitator's Training.	Will be June 13, 1998 at the Lambda Center from 2-5 p.m.
September Facilitator.	Will need to select a facilitator.
Policy and Procedures.	Will review the first draft at the next meeting.

The meeting adjourned at 10 P.M.

SECOND SUNDAY TOPICS COMMITTEE MEETING MINUTES

March 10, 1998

Present:	Badili
	Tony Daniels
	Craig Johnson
	Robert Mathis
	Darryl Moch
	James Stuckey
	Keiron Williams
	Troy Williams
Absent:	Freddie Johnson
	Damon J. Murphy
	Victor Stewart

The meeting was held at the Lambda Center and started at 7:45 P.M.

February's Minutes

Will be approved at the next meeting.

March's Second Sunday Meeting

The committee agreed that the presentation was effective in communicating the need for community. Members gave the following feedback:

- The general meeting needed to start on time and consequently cut into the presentation;
- The facilitators (Tony helped out) were personable and affirming;
- Breakout groups worked;
- Directions to the groups weren't clear;
- The facilitators of the individual groups weren't prepared;
- The humor worked;
- Needed more pencils;
- The process of the groups' coming together needed to be highlighted;
- Most of the participants were ignorant about community resources.

Recommendations: The Committee decided to do a follow-up to this topic for June 1998 with Tony as the facilitator.

Presentation for April's Second Sunday Meeting

Badili presented an outline which the committee supported consisting of the following points:

1. What is the definition of spirituality?
2. Range of spirituality includes agnostics and atheists.
3. Unhealthy versus healthy spirituality.
4. Spirituality versus religion.

Decision: Group voted to support Badili by getting to the meeting early.

Coordinators Business

None

Committee Business

Temperature at City Hall.	The Committee voted to have someone from the Steering Committee coordinate this.
Secretary.	Robert will continue to take the minutes.
Thank You Notes.	This will be discussed at the July meeting.
Facilitators' Training.	This will be held April 4, 1998 from 2-5 P.M. at the Lambda Center.
Expenses.	Coordinators must approve any expenses related to this committee.
Transgendered F/U.	This will be discussed at the July meeting.
Flyers.	Still committed to having this turned in on time by the June meeting.
Microphone System.	Voted to recommend to the Steering Committee that a P.A. system be purchased.
May topic.	Voted to have Craig facilitate the subject of Family.
June topic.	Voted to have Tony facilitate part 2 of building community.

The meeting adjourned at 10 P.M.

Second Sunday
Topic committee
Policies and Procedures

WHEN

1. The topic committee meets every Tuesday, after 2nd Sunday.

WHERE

2.Meetings begin at 7:30 PM at the Lambda center.
828 West Peachtree St., Atl., Ga. 30308
Meetings are scheduled for 2 hrs.

WHO

The Co-Chairs of the topic committee are the contacts .
They are Freddy Johnson and Robert Mathis.
Any concerns or inquiries should come through them , or directed to them, this does not however prohibit any active member of this committee from giving out information to interested Brothers.

How

3. To join the topic committee you only need to attend the regularly scheduled meetings.

4. The topic committee is responsible for choosing topics for discussion for
(a) the general monthly meeting, the 2nd Sunday of every month
(b) helping to choose a facilitator
(c) helping the facilitator fine tune his presentation
(d) assists the facilitator however possible IE., setting up the room , handing out materials , recording key parts of the discussion for viewing
(e) providing the brothers in attendance with surveys to evaluate the discussion, facilitator , and areas of interest for future discussion.

5. Facilitators training is provide quarterly for persons interested in facilitating a 2nd Sunday discussion. Facilitators training is a service provided by 2nd Sunday and the Topic Committee for the membership and does not exclude Brothers who have not attended a trying session from facilitating a discussion.

6..To facilitate a 2nd Sunday discussion , you should prepare a typed outline of your planned presentation to be presented at the meeting one month prior to the discussion. Please prepare at lest 15 copies to give to the committee.

7.The opportunity for feedback from the topic committee will take place at the meeting following the discussion you facilitate. This is the time to present any data obtained from the surveys given out during the discussion , as well as a copy of your final outline used for the discussion. This will be placed in the files for this committee for future references.

8.Elections of Co-Chairs takes place in October of every year and new Co-Chairs take office in November.

Second Sunday Membership Committee

Statement of purpose:

To create and maintain a database of paid members and those interested in receiving mailings, for purposes of disseminating information which may consist of Second Sunday meetings and activities, special events, and community events. To provide incentives for becoming a paid member and to help support an atmosphere that fosters mutual respect for the membership body.

Goals for 1998

1. to elect and maintain two co-coordinators
2. to develop deadlines/dates for future mailings
3. to develop a contingency plan if deadlines are not met
4. to record and distribute policies to Steering Committee and general body

Annual Budget

	item	pkg. quan.		quantity	price	total
mailing						
	stamps	1		3960	$0.32	$1,267.20
	envelopes	500		8	$23.00	$184.00
	labels	7500		1	$91.66	$91.66
	sealers	1		10	$0.80	$8.00
cards						
	design/printing	1		1	$101.75	$101.75
	backing	1		200	$0.12	$24.00
	lamination	50		4	$5.15	$20.60
misc.						
	copies	1		1000	$0.07	$70.00
total						$1,767.21
Cost per	envelope	$0.03	$0.32	$0.05		$0.40
Cost per	card	$0.12	$0.10	$0.51		$0.73

2ND SUNDAY
FINANCE COMMITTEE MEETING
FEBRUARY 15, 1998

Attendees: Calvin Murray
Freddy Johnson
Kirk Surgeon

The meeting was a planning session centered around the 501(c)3 initiative. The following items were the primary dicussion points and action items of the meeting.

Discussion Points:

Issues voiced by the membership at the December membership meeting which may prevent passage of the initiative.
A) Opening the organization to Caucasian members due to federal non-discrimination requirement for 501(c)3 organizations.
Possible Solutions: 1) Marketing. Target a black audience and this issue should be kept to a minimum. In the five years the organization has existed this has not been a major issue. Tax exempt status should not force this precedent to change in practise. Legally -and on paper- a change would exist. 2) Create a separate funding organization in partnership with 2nd Sunday. The primary organization would retain the 501(c)3 designation and funnel funds to 2nd Sunday the discussion group. There would be more paperwork involved with this possibity, also increased costs, yet the organization would be able to retain the exclusivity of the group which is the primary concern voiced by the group. Legal ramifications of this arrangement would have to be investigated to determine viability of this proposal.

Action Items:

Approval of the initiative will be brought to a vote at the next membership committee meeting. To proceed with the initiative the membership would need to approve the first two items from the following action list.

Action list for 501(c)3 initiative.

1) Funding for project ($1,500.00 proposed)
2) Approval of project
3) Bylaws and Constitution
4) Submit paperwork to State to obtain EIN number and registered corporate name
5) Submit paperwork to IRS for determination letter

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The committee also discussed the makeup of the board of directors for 2nd Sunday , Inc. should approval be given for the initiative. The following proposed board member profile was drafted.

Four year college degree or four years of advancing non-profit community experience
Two (2) years of non-profit board membership or corporate board membership
Two plus (2+) years of management/supervisory experience
gay or active in supporting gay related causes
Twenty one (21) years of age or older
metro Atlanta area resident for a minimum of one (1) year prior to application
Chairperson and treasurer must by bondable
Eleven (11) members
The board would be open to male and female applicants

The current bylaws were also seen as an area which may need revision should the initiative be approved. A preliminary review of the bylaws prompted a suggested deletion of bullet point #2 in the mission statement.

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Second Sunday Election Committee

Candidate for Secretary Questionnaire

The Election Committee has put together this questionnaire to be used for the purpose of the Second Sunday Election. As a candidate please answer each question and type in your response, if the space is inadequate, please use a separate peace of paper and type both questions with your answers following each question.
Please send in your response to: Second Sunday P.O. Box 310 Atlanta, GA 30301 post marked by the 10th of March. Thank you for your cooperation, and we bid you good luck in the up coming election. If you have any questions contact Ulester Douglas or Calvin Murray at 404-624-4772.

1. Tell us about yourself what makes you a viable candidate?

My name is Kirk Surgeon. Currently, I am one of the co-coordinators of the Finance Committee as well as serving as a member of the Activities Committee. I am an active member of 2nd Sunday and have been assisting the organization since moving to Atlanta in January 1997. My prior volunteer experience includes serving on the board of the South Norwalk Arts Association as well as volunteering with the Urban League; United Way; National Council of Negro Women; Triangle Community Center of Norwalk; Fairfield County AIDS Walk; and McKinney House (a hospice for homeless AIDS patients). The experience I have gained working with these organizations in a variety of leadership and support roles will allow me to assist 2nd Sunday in further realizing its goal of empowering the lives of gay, bisexual, and transgendered Men of African descent.

2. What do you see as the biggest challenge of the Secretary position? How do you plan to address it?

The biggest challenge of the Secretary position is ensuring an accurate record of the organization's business practices is maintained. This record will primarily take the form of meeting minutes and correspondence generated by the organization. To maintain accurate records of meetings I intend to utilize my listening and note taking skills during meetings in concert with audio recording and computer technology. By maintaining accurate records, I would ensure that open and consistent lines of communication are maintained between the Executive Committee, Steering Committee and general membership.

3. What is your vision of the role of the executive committee as compared to the steering committee?

My vision of the Executive Committee is for it to become the long-termed strategic planning body of the organization. As such, the Executive Committee would be charged with realizing the mission of the organization through its programs and interactions with outside organizations.
The role of the steering committee would be that of orchestrating the day to day operations of the organization and providing feedback to the Executive Committee on the progress of initiatives.
Each committee would work to support the initiatives of the other. This will foster cohesion within the organization towards fulfilling its service mission.

4. What is your position on opening the organizations to white and other people of color?

My position on opening the organization to other groups is framed by the mission statement of the organization: "2nd Sunday shall exist to be a support organization created to assist in the growth and development of gay, bisexual and transgendered Men of African descent." I welcome any individual to the organization who fits the criteria our mission statement advocates. I believe strongly that 2nd Sunday exists to help support the continual development of gay Men of African descent. "White and other people of color" are free to, and have, replicated the supportive programs and environment 2nd Sunday creates for its members through their own organizations. As a result, I feel their needs would be best served in their own organizations, not at 2nd Sunday.

OVER ⇨

5. Where do you see Second Sunday in the next 5yrs?

In the next 5 years I see 2nd Sunday as a nationally recognized and awarded organization continuing to serve the needs of gay, bisexual and transgendered Men of African descent. I envision the creation of a scholarship program as well as a business network for our members. The possibility of taking 2nd Sunday to the forefront of community involvement and activism with the creation of a community center targeting the needs of the black gay family is also a possibility in the coming years. With the active support of the membership and the organization's leaders, I feel 2nd Sunday can truly maximize its full potential as an organization supporting the needs of the gay, bisexual and transgendered Man of African descent.

Second Sunday Election Committee

Candidate for Co-Chairman Questionnaire

The Election Committee has put together this questionnaire to be used for the purpose of the Second Sunday Election. As a candidate please answer each question and type in your response, if the space is inadequate, please use a separate peace of paper and type both questions with your answers following each question.
Please send in your response to: Second Sunday P.O. Box 310 Atlanta, GA 30301 post marked by the 10th of March. Thank you for your cooperation, and we bid you good luck in the up coming election. If you have any questions contact Ulester Douglas or Calvin Murray at 404-624-4772.

1. Tell us about yourself what makes you a viable candidate?

2. What do you see as the biggest challenge of the Co-Chairs position? How do you plan to address it?

3. We have a problem getting people involved with committees? How do you plan to solve it?

4. What do you see as the biggest challenge of Second Sunday? How do you plan to address it?

5. What is your vision of the role of the executive committee as compared to the steering committee?

6. What is your position on opening the organizations to white and other people of color?

Second Sunday Election Committee

To the next 5 years I see 2nd Sunday as a [illegible]
of gay, bisexual and transgendered Men of Color.

The Election Committee will be the first date that we be used for the purpose of the Second Sunday Election. At a candidate debate every each question and one in your response. In this space the candidate does a video or piece and type both questions with you'll answer following each

Please send in your response to: Second Sunday P.O. Box 110 Atlanta, GA 30301 post marked by the 15th of each. Thank you for your cooperation, and we did you good luck in the up coming election. If you have any questions contact Director Douglas or Calvin Murray at 404-624-4172.

1. Tell us about yourself, what makes you a viable candidate?

2. What do you see as the biggest challenge of the Con's board? How do you plan to address it?

3. We have a problem getting people involved with committees? How do you plan to solve it?

4. What do you see as the biggest challenge of Second Sunday? How do you plan to address it?

5. What is your vision of the role of the Second Sunday as compared to the other 3 committees?

6. What is your position on opening the restaurants to varsity and Open people of color?

INTRODUCTION
The Second Sunday Activities Committee would like to hold a Labor Day Tea Dance. This is the second annual Labor Day event sponsored by Second Sunday.

Our goals are:
- To fundraise for the Second Sunday organization.
- To strengthen the name of Second Sunday in the community.
- To provide an event for brothers to fellowship and network.
- To celebrate Black, gay pride.

DESCRIPTION
'Where the Boys are '97' is a social event that will be our linchpin fund raising venture for 1997. This year's event will be a 'Tea Dance' to be held on Sunday, August 31st between 5-10 p.m.

REQUEST
The Activities Committee hereby formally requests $500.00 from the Second Sunday Steering Committee. 50% of the $500.00 would be used for the down payment of the rental facility. The remainder of the money would be used for the initial set up of the events.

RENTAL FACILITY
The Activities Committee believes the type of space for our event is an important decision. We are in search of a facility with a minimum capacity of 1000 people. The type of space we are looking for will be adequate for dancing and networking. Our goal and requirement is to find a space in the downtown/midtown areas that is centrally located to the other Labor Day weekend activities.

AUDIENCE
Our target audiences are Black gay, bisexual, and transgender men.

FUNDRAISING
To coordinate 2-3 warehouse "Bare Bones" parties as well as other activities currently under review. Tentative dates for the 'Bare Bones' parties are Saturday, May 17th and Saturday, June 28th.

ENTERTAINMENT
The entertainment will consist of a DJ. We are also researching the feasibility of having live entertainment.

FOOD
We will serve light hors d'ouevres with a cash bar.

MARKETING
The Activities Committee has an ambitious marketing plan for ensuring the success of 'Where the Boys Are '97. Our goal is to sell a total of 1000 tickets. To achieve this goal, we are focusing our attention on presales for the event. Although we anticipate, a significant number of walk-

SECOND SUNDAY TOPICS COMMITTEE MEETING MINUTES

February 10, 1998

Present:	Tony Daniels
	Ulester Douglas
	Freddie Johnson
	Robert Mathis
	Darryl Moch
	Damon J. Murphy
	Victor Stewart
	James Stuckey
	Keiron Williams
Absent:	None

The meeting was held at the Lambda Center and started at 7:45 P.M.

January's Minutes

These were read and approved without revision.

February's Second Sunday Meeting

The committee agreed that the presentation was effective in communicating the various types of dating. Members gave the following feedback:

- There needs to be a limit on the number of comments an individual makes;
- More focus on audience interaction;
- The facilitator kept the subject moving and exciting;
- Passing out numbers at the end of the presentation would have been within the spirit of the presentation.

Recommendations: None

Presentation for March's Second Sunday Meeting

Keiron presented. He presented an outline which the committee supported consisting of the following points:

1. What is the function of community?
2. How can we improve our communities?
3. Do you value the ideal community?
4. What will you commit to do for your communities this year?

Decision: Group voted to support Keiron by getting to the meeting early.

Committee Business

Meeting Place.	The Committee voted to continue meeting at the Lambda Center.
Secretary.	Robert will continue to take the minutes.
Thank You Notes.	This was tabled until the Summer.
Facilitators' Training.	This was scheduled for March 7, 1998 from 1-4 P.M. at the Lambda Center. The Committee didn't think members had been given enough notice and changed it to April 4, 1998 at the same place from 2-5 p.m.
Expenses.	Any expenses related to this committee must be approved by coordinators.

The meeting adjourned at 10 P.M.

SECOND SUNDAY TOPICS COMMITTEE MEETING MINUTES
February 10, 1993

Second Sunday Committees

Topic

Egypt Freeman	(770)322-7964
Joseph Walker	(404)658-1422
Gerard Chisholm	(770)395-1121
Kevin Madison	(404)622-3454
James Davis	(404)355-9972
Anthony R. Chinnis	(404)262-3955
Edgar Richards	(404)607-0419
R. O'Brien Lynch	(404)244-6671 (h) (404)523-4445 (s)

Activities/Social

Joseph Walker	(404)688-2421
Kendal Carey	(404)755-4319
Kevin Madison	(404)622-3454
James Davis	(404)355-9972
Darryl Daniel	(770)498-6356
Ron Dorsey	(770)879-0478
Warren Williams	(404)872-1097
Doug Jones	(404)874-1446

Education/Research

Glenn Palmer	(770)496-1047
Wendall Ervin	(404)981-1253
Kevin Walton	(770)994-8492
James Davis	(404)355-9972
George Woodard	(404)765-9794

Membership/Mailing

James Davis	(404)355-9972
Anthony Harris	(404)243-9310
Maxie Bennett	(404)321-3370
Tyrone Jewell	(404)794-8017 private line
Michael E. Crooms	(404)633-1634
Kenneth Gatch	(404)982-0274

Public Relations

James Davis	(404)355-9972

Eric Bell	(770)497-1692
Dontwaun I. Kelly	(770)232-3856
Edwin Cook	(404)634-0713
Mark Harrison	(770)640-8994
Mark Cunningham	(404)875-1276

Volunteer At Large

Jerry Hatfield	(770)987-8037
Earl Joyner	(770)707-1446

Housekeeping

Freddie Johnson	(770)934-2740

Second Sunday Facilitators

Earl Joyner	(770)707-1446	3256 Highway 3, Hampton, GA 30228
Gerard Chisholm	(770)395-1121	1005 Hampton Dr., Atlanta, GA 30350
Edgar Richards	(404)607-0419	127 11th St., NE #11, Atlanta, GA 30309
Craig Washington	(404)577-2354	1335 Benning Pl. #3, Atlanta, GA 30307
Badili Jones	(404)605-0447	499 Northside Circle #818, Atlanta, GA 30309
Patrick Lumpkins	(404)724-9447	1820 Monroe Dr., NE #3, Atlanta, GA 30324
Keith Warrick	(770)643-8140	159 Willow Stream Ct., Roswell, GA 30076
Egypt Freeman	(770)322-7964	3610 Tree Hills Pkwy., Stone Mtn., GA 30088
Ronald O. Sykes	(404)794-0650	65 Westlake Ave., NW, Atlanta, GA 30314
Freddy Daniels	(404)681-1949	348 Beream Ave., SE, Atlanta, GA 30312
Richard Moultrie	(404)292-6321	4271 Sheppard Crossing, Stone Mtn., GA 30083
E. Lloyd Napier	(404)898-0487	
Joseph Walker	(404)658-1422	55 Maple St., NW #405, Atlanta, GA 30319
Bruce Wilkinson	(404)875-5716	
Herrick Reese	(404)622-4419	
Darnell Sullivan	(404)315-0996	2700 Buford Hwy. #23, Atlanta, GA 30324
Everett B. White	(404)873-0144	P.O. Box 78571, Atlanta, GA 30357-2571

Second Sunday Committees

Topic

Egypt Freeman	(770)322-7964
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Gerard Chisholm	(770)395-1121
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Anthony R. Chinnis	(404)262-3955
Edgar Richards	(404)607-0419
R. O'Brien Lynch	(404)244-6671 (h) (404)523-4445 (s)

Activities/Social

Joseph Walker	(404)688-2421
Kendal Carey	(404)755-4319
Kevin Madison	(404)622-3454
James Davis	(404)355-9972
Darryl Daniel	(770)498-6356
Ron Dorsey	(770)879-0478
Warren Williams	(404)872-1097
Doug Jones	(404)874-1446

Education/Research

Glenn Palmer	(770)496-1047
Wendall Ervin	(404)981-1253
Kevin Walton	(770)994-8492
James Davis	(404)355-9972
George Woodard	(404)765-9794

Membership/Mailing

James Davis	(404)355-9972
Anthony Harris	(404)243-9310
Maxie Bennett	(404)321-3370
Tyrone Jewell	(404)794-8017 private line
Michael E. Crooms	(404)633-1634
Kenneth Gatch	(404)982-0274

Public Relations

James Davis	(404)355-9972

Eric Bell	(770)497-1692
Dontwaun I. Kelly	(770)232-3856
Edwin Cook	(404)634-0713
Mark Harrison	(770)640-8994
Mark Cunningham	(404)875-1276

Volunteer At Large

Jerry Hatfield	(770)987-8037
Earl Joyner	(770)707-1446

Housekeeping

Freddie Johnson	(770)934-2740

Second Sunday Facilitators

Earl Joyner	(770)707-1446	3256 Highway 3, Hampton, GA 30228
Gerard Chisholm	(770)395-1121	1005 Hampton Dr., Atlanta, GA 30350
Edgar Richards	(404)607-0419	127 11th St., NE #11, Atlanta, GA 30309
Craig Washington	(404)577-2354	1335 Benning Pl. #3, Atlanta, GA 30307
Badili Jones	(404)605-0447	499 Northside Circle #818, Atlanta, GA 30309
Patrick Lumpkins	(404)724-9447	1820 Monroe Dr., NE #3, Atlanta, GA 30324
Keith Warrick	(770)643-8140	159 Willow Stream Ct., Roswell, GA 30076
Egypt Freeman	(770)322-7964	3610 Tree Hills Pkwy., Stone Mtn., GA 30088
Ronald O. Sykes	(404)794-0650	65 Westlake Ave., NW, Atlanta, GA 30314
Freddy Daniels	(404)681-1949	348 Beream Ave., SE, Atlanta, GA 30312
Richard Moultrie	(404)292-6321	4271 Sheppard Crossing, Stone Mtn., GA 30083
E. Lloyd Napier	(404)898-0487	
Joseph Walker	(404)658-1422	55 Maple St., NW #405, Atlanta, GA 30319
Bruce Wilkinson	(404)875-5716	
Herrick Reese	(404)622-4419	
Darnell Sullivan	(404)315-0996	2700 Buford Hwy. #23, Atlanta, GA 30324
Everett B. White	(404)873-0144	P.O. Box 78571, Atlanta, GA 30357-2571

Second Sunday Committees

Topic

Egypt Freeman	(770)322-7964
Joseph Walker	(404)658-1422
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Committee Coordinator Questionnaire

Background

1. Who are the coordinator(s) and how are responsibilities divided between the co-coordinators?

2. How many active members does the committee have on its roster?
    A. Does each member have areas of responsibility or expertise?

3. What are the committee's current projects?

4. Does the committee have regularly scheduled meetings?
    A. If so, then when and where?

Work Processes

5. Describe the committee's decision-making process.
    A. Where do ideas/projects originate?
    B. What factors/details are considered in the discussion and decision-making process?
    C. How is the final go-ahead decision made? By committee vote? By coordinator approval?

6. In general, do the committee members work well together?

Successes and Challenges

7. What successes in process or outcome has the committee experienced?
    A. What contributed to the success of those efforts?

8. What challenges (internal or external) has the committee faced?
    A. What factors contributed to those challenges?
    B. What changes have been made to avoid crises of the past?

Strategies for the Future

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Strategies for the Future

9. What concerns or issues remain to be addressed for the committee and what plans are in place to address them?
    A. If the committee needs more members, what strategies are planned to recruit new members?
    B. If a lack of direction is a problem, what kind of guidance would be helpful to carry out the committee's purpose?
    C. If interpersonal conflicts and turmoil are problems, what skills or changes are needed to deal with them?

10. What ideas or suggestions do you have to stabilize and improve the operations of your committee and Second Sunday in general?

Personal

11. Who are you?
    A. What career, volunteer, or other skills do you bring to your work as committee coordinator?
    B. Are you comfortable with your role as committee coordinator?
    C. What personal skills would you like to develop further?
    D. Have your Second Sunday responsibilities severely taxed your free time to the point where your relationships, career, or other activities have suffered?
    E. How long will you be willing to serve as a committee coordinator?

12. How has Second Sunday enhanced your life?

Goals for 40-Plus Committee 1997-98

Choose Co-Coordinators;

Establish steering committee;

Establish meeting days and format for general body;

Adopt minutes and record-keeping procedures;

Develop and adopt committee rules governing membership responsibilities;

Coordinate topics with facilitators at least three months in advance;

Recruit 50 members; and

Become a standing committee of 2nd Sunday.

Budget

Uncertain at this point.

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Finance Committee

I **Recommendations**

- **Treasurer serve as one of the co-coordinator of this committee**
- **Assist treasurer with the following functions:**
  - Exercise general supervision over the receipts and disbursements of all funds.
  - Deposit all money and valuables in the name and to the credit of Second Sunday in such depositories as may be designated by the Steering Committee.
  - Pay the bills of Second Sunday and to keep a record of the same.
  - Submit a report of receipts, expenditure and condition of assets monthly to the Steering Committee.
  - Prepare for submission all necessary books, vouchers and records for audit by an independent Certified Public Accountant at the end of each term of office of the Treasurer or upon request by two-thirds (2/3) vote of the seats of the Steering Committee.
- **Second Sunday charge individuals, companies and organizations cost we incur for returned checks**
- **Committee approve or disapprove budgets from all committees**
- **Have one member from each committee to serve on the finance committee, to represent there respective committees**

II **Goals**

- **Increase committee membership**
- **Regular meeting time and place**

Goals for Topics Committee 1997-98

Change the location of the committee meetings;

Adopt minutes and record-keeping procedures;

Change the format of the meetings to include business section;

Develop and adopt committee rules governing membership responsibilities;

Coordinate topics with facilitators at least three months in advance; and

Develop and Coordinate Facilitators Training Quarterly.

Budget

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Goals for Topics Committee 1997-98

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Budget

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